

Course and Graduation Plan

In this assignment, you will create a roadmap to get from this course to graduation. Your plan includes the courses that you will take while at DSU. You will review your Course and Graduation Plan with your advisor, and once your advisor has approved this document, you will submit it on the date indicated on the syllabus. You will also review your portfolio with your advisor and solicit his/her advice on maintaining a Professional Portfolio.

If you do not have an advisor, see the Division Secretary in the main office to be assigned an advisor.

Course and Graduation Plan

- (1) If you do not have a current copy of your transcripts, acquire a copy from the registrar's office or from your on-line account.
- (2) Using the current DSU Undergraduate Bulletin, find your degree program and make a copy of the page that lists the courses required for your degree. Develop a schedule that identifies which semester you have taken or intend to take each course. You should group the courses according to the conventions in your area of specialization, (e.g. General Education Requirements, Special Degree Requirements, Core Requirements, Concentration Requirements and Electives).

Keep your transcript and a current copy of your Course and Graduation Plan in your portfolio.

You can view the DSU Undergraduate Bulletin on the Office of Academic Affairs website:

<http://www.deltastate.edu/pages/174.asp>

Meeting with Advisor

- (3) Print out a copy of the Advisor Approval Form from the course website.
- (4) Arrange a meeting with your advisor. You should schedule a meeting at a time that is convenient both for you and your advisor. It is best to visit your advisor during her/his regular office hours. You can meet with your advisor during the regularly scheduled advisement period.
- (5) Take your Course and Graduation Plan, the Advisor Approval Form and your portfolio to the meeting with your advisor.
- (6) Review your Course and Graduation Plan with your advisor, and have him/her complete the Advisor Approval Form. Show your portfolio to your advisor to get his/her recommendations on what to put in it.

Submit a copy of your Course and Graduation Plan and your completed Advisor Approval Form on the date indicated on the syllabus.