

Courses, Graduation and Portfolio Plan

In this assignment, you will create two documents. First is a plan for graduation, which includes the courses that you plan to take while at DSU. Second is a plan for your portfolio. You will review these documents and your portfolio with your advisor, have your advisor approve these documents, and submit them on the last day of class.

Course and Graduation Plan

- (1) If you do not have a current copy of your transcripts, acquire a copy from the registrar's office or from your on-line account.
- (2) Using the DSU Undergraduate Bulletin 2007-08, find your degree program and make a copy of the page that lists the courses required for your degree. Develop a schedule that identifies which semester you have taken or intend to take each course. You should group the courses according to the conventions in your area of specialization, (e.g. General Education Requirements, Special Degree Requirements, Core Requirements, Concentration Requirements and Electives), as discussed in class.

Keep your transcript and a current copy of your Course and Graduation Plan in your portfolio.

You can view the DSU Undergraduate Bulletin 2007-08 at:
[http://www.deltastate.edu/docs/acad_affairs/UG 2007-2008 catalog with bkmrks FINAL 2.pdf](http://www.deltastate.edu/docs/acad_affairs/UG_2007-2008_catalog_with_bkmrks_FINAL_2.pdf)

Portfolio Plan

- (3) Using information presented in class, prepare a plan for your portfolio. Note the types of documents you intend to include in your portfolio at the end of your studies. Keep the plan with your portfolio.

Meeting with Advisor

- (4) Print out a copy of the Advisor Approval Form from the course website
- (5) Arrange a meeting with your advisor. You should schedule a meeting at a time that is convenient both for you and your advisor. It is best to visit your advisor during her/his regular office hours.
- (6) Take your portfolio, including the Portfolio Plan, your Course and Graduation Plan, and the Advisor Approval Form to the meeting with your advisor.
- (7) Review your portfolio and Portfolio Plan with your advisor, then review your Course and Graduation Plan. Have your advisor complete the Advisor Approval Form.

Submit a copy of your Course and Graduation Plan, your Portfolio Plan and your completed Advisor Approval Form by the beginning of class on April 30.